NEW TEACHERS TO THAILAND
(NO PREVIOUS WORK PERMIT, TEACHER'S LICENCE OR TAX RECORDS)

Stage 1 – SUBMIT ALL of the following:
Passport
Degree certificate - original
Degree transcripts - original
Letter of verification from University - original
Bio data form (F101)
Application for non-imm B visa (F102)
TEFL certificate – original (if applicable)
English proficiency certificate – original (if applicable)

Visa Choice

non-imm B visa **in** Thailand

VISA RUN
for a tourist visa

WAIT
for invitation letter from MoE

VISIT
Suan Plu for non-imm B visa

Already in possession of a non-imm O (marriage visa) or non-imm B (with no sponsor)

non-imm B visa **outside** Thailand

Stage 1b: SUBMIT
Criminal record check

WAIT
for invitation letter from MoE

VISA RUN
for a non-imm B visa

Stage 2: SUBMIT ALL of the following:
Passport with non-imm visa (>60 days stay left)
Degree certificate - original
Degree transcripts - original
Letter of verification from University - original
Bio data form (F101)
TEFL certificate – original (if applicable)
English proficiency certificate – original (if applicable)
Signed copy of passport data page
16 x Photo 4cm x 5.5cm, white background, matte
6 x Photo 5cm x 6.5cm, white background, matte
4 x Photos 2.5cm x 3cm, white background, matte
Medical certificate -original
Affidavit -original (if applicable)

WAIT
for the Ministry of Education to issue your Teacher's license

Stage 3: SUBMIT
Submit another medical certificate

WAIT
for the Ministry of Labour to issue your Work permit

VISIT
Ministry of Labour and Dept. of Immigration to collect your W.P. and extend your visa